

Online Module Registration – 1st Year Undergraduate Full-Time Students:

Open your internet browser and enter the following URL:

<https://register.mic.ul.ie>

Login using your student e-mail username
(e.g 20123456@micstudent.mic.ul.ie)
and your network/e-mail password.

Click the **My Module Registration** button

Follow the instructions on screen.

If you are doing a course where all the modules are core i.e. compulsory, the modules will be listed on screen.

Click the **Validate** button, then click the **Register** button

The screenshot shows the MIC Enrolment Portal. At the top, there's a navigation bar with 'Enrolment Portal' and 'Gaeilge'. Below that, a blue banner says 'welcome to Mary Immaculate College'. A list of actions is provided: 'Complete your course enrolment in the My Enrolment section', 'Pay your fees and view your receipts in the My Fees section', 'Register your current semester module selection in the My Module Registration section', 'View your end of semester exam results in the My Results section', and 'View your student record details in the My Details section'. A message states: 'You have completed your enrolment and paid some or all of your fees. Please complete your module registration. Note that module registration may not be open yet but you will be contacted when it is.' At the bottom, there are five buttons: 'My Enrolment', 'My Fees', 'My Module Registration', 'Results', and 'My Details'.

Depending on your course, you may have a selection of modules to choose from below. For example the MI 002 Bachelor of Arts course has an extensive choice of modules. In order to make your selection, simply tick the box at the far right of the screen. Mandatory modules will be preselected and cannot be unselected.

When you have chosen your selection, press the validate button. Please consult your course handbook to assist you in your choice of modules.

You will be alerted if you have selected too many or too few modules.

Finally press the register button to complete your module registration.

If you have any difficulty please email Student Academic Administration at saa@mic.ul.ie

You have successfully validated your option choice. Click the register button below to now enrol on these modules.

Route	AN GHAEILGE AGUS MÚINEADH NA GAELIGE 1	<input checked="" type="checkbox"/>
	BECOMING A STUDENT TEACHER	<input checked="" type="checkbox"/>
	INTRODUCTION TO TECHNOLOGY AND EDUCATIONAL METHODOLOGY	<input checked="" type="checkbox"/>
	LANGUAGE AND LITERACY 1	<input checked="" type="checkbox"/>
	PROFESSIONAL PLACEMENT 1	<input checked="" type="checkbox"/>
	SCHOOLS AND SOCIETY 1: DEVELOPING CRITICALITY AROUND RECENT AND CONTEMPORARY ISSUES IN EDUCATION	<input checked="" type="checkbox"/>
	STeM 1 INTRODUCTION TO MATHEMATICS AND ITS TEACHING	<input checked="" type="checkbox"/>
	SUPPORTING THE CHILD AS LEARNER 1: DEVELOPMENTAL PSYCHOLOGY	<input checked="" type="checkbox"/>

If you are doing a course where there are module choices, e.g. Bachelor of Arts, you will be prompted to select the modules you wish to take.

Tick the box for each module you are taking (maximum of 4).

Click the **Validate** button, then click the **Register** button

Core Route	Skills for Study and Work 1	<input checked="" type="checkbox"/>
Drama & Theatre Studies Route	INTRODUCTION TO DRAMA, THEATRE & PERFORMANCE	<input type="checkbox"/>
English Route	INTRODUCTION TO LITERATURE 1	<input type="checkbox"/>
French Route	French for Beginners 1	<input checked="" type="checkbox"/>
	French Language & Civilisation	<input checked="" type="checkbox"/>
Gaeilge Route	TEANGA AGUS LITRÍOCHT NA GAELIGE 1	<input checked="" type="checkbox"/>
Geography Route	THE DYNAMIC EARTH	<input type="checkbox"/>
German Route	GERMAN AB INITIO 1	<input type="checkbox"/>
	GERMAN LANGUAGE, CULTURE AND SOCIETY 1	<input type="checkbox"/>
History Route	POWER, BELIEF AND CULTURE: EUROPE, 1500-1750	<input type="checkbox"/>
Mathematics Route	ELEMENTARY NUMBER THEORY	<input checked="" type="checkbox"/>
Media & Communication Studies Route	INTRODUCTION TO BROADCASTING STUDIES	<input checked="" type="checkbox"/>
Music Route	INTRODUCTION TO MUSIC 1	<input type="checkbox"/>
Philosophy Route	BASIC QUESTIONS IN CONTEMPORARY PHILOSOPHY	<input type="checkbox"/>
Psychology Route	INTRODUCTION TO PSYCHOLOGY	<input type="checkbox"/>
Theology & Religious Studies Route	RELIGION AND WORLD RELIGIONS	<input type="checkbox"/>

The next screen that appears will indicate that you have successfully completed module registration.

You can now logout of the registration portal.

If you encounter any errors please contact Student Academic Administration via e-mail to saa@mic.ul.ie

You have successfully completed your module choice.

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