

## **Travel Insurance**

### **Mary Immaculate College**

The College has Travel insurance in place currently through AIG and a copy of the Policy is available through Finance Office with schedule detailing limits.

The policy covers all Directors, employees and students travelling on official activities, including students on the AEE module.

Travel Policy **is subject to the following:**

- Policy does not cover Erasmus placements (students referred to online facility or pre-approved facilities).
- Maximum trip duration is 3 months
- Standard Lifeline Plus Policy Wording (LL7 12/15).
- Renewal terms have been calculated on the basis that there is no declared travel to the following countries: **Iraq, Afghanistan, North Korea, Somalia, and Chechnya**. Any travel to these countries must be declared and cover accepted prior to each trip commencing. Cover can be obtained for these countries but we need to be advised in advance and the appropriate premium charged for the trip
- No Non-scheduled aircraft trips declared.

AIG Lifeline Plus website and app is available to insured persons covered under an **AIG Ireland Lifeline Plus Travel policy** to access via the link [www.mylifeline.ie](http://www.mylifeline.ie) or follow the link within this site:

<https://travelguard.secure.force.com/TravelAssistance/TGPreLoginHomePage?PL=AIG%20Ireland>

The Insured Person registers with their email address and the policy number (HGT66756) and then creates their own user password.

Once registered, they can also download the AIG Business Travel assistance app via the App Store or Google Play. The Insured Person will have access to country guides on the website and app and can complete security awareness training modules on the website.

**Please note the Emergency Help-line to use in the event of a Medical Emergency abroad reads as follows: -**

**+ 44 1273 747 625 (24 hours / 365 days a year)**

**The Insured or Insured Person must contact the Assistance Company as soon as possible if injury or illness results in the need for in-patient hospital treatment or the possible need for emergency rescue while on an insured Trip.**

Can you please ensure that you are compliant with the above conditions before making any travelling arrangements.