

<b>Part Time Staff Lecture Payment Schedule Academic Year 2021/22</b>			
<b>Part time lecture Portal opens on the Monday (except BH) and Closes on the Friday of the schedule week: <i>Effectuated Portal Months May 2022( April Hour Submission)</i></b>			
<b>ALL PART TIME LECTURE hours MUST be uploaded onto Portal - no manual forms will be accepted</b>			
Sep-21	Summer Hours not Claimed - ( Hours worked in July 2021 and August 2021)	To be submitted by 03rd September 2021	Portal Opens 30.08.2021 Closes 1pm 03.09.2021
Oct-21	2nd September 2021 to 30th September 2021	To be submitted by 1st October 2021	Portal Opens 27.09.2021 closes 1pm 01.10.2021
Nov-21	1st October 2021 to 31st October 2021	To be submitted by 5th November 2021	Portal Opens 01.11.2021 Closes 1pm 05.11.2021
Dec-21	1st November 2021 to 30th November 2021	To be submitted by 3rd December 2021	Portal Opens 29.11.2021 Closes 1pm 03.12.2021
Jan-22	1st December 2021 to 31st December 2021	To be submitted by 7th January 2022	Portal Opens 03.01.2022 Closes 1pm 07.01.2022
Feb-22	1st January 2022 to 31st January 2022	To be submitted by 4th February 2022	Portal Opens 31.01.2022 Closes 1pm 04.02.2022
Mar-22	1st February 2022 to 28th February 2022	To be submitted by 4th March 2022	Portal Opens 28.02.2022 Closes 1pm 04.03.2022
Apr-22	1st March 2022 to 31st March 2022	To be submitted by 1st April 2022	Portal Opens 28.03.2022 Closes 1pm 01.04.2022
		<a href="#">Good Friday 15 April 2022</a>	<a href="#">Good Friday 15 April 2022</a>
May-22	1st April 2022 to 30th April 2022	To be submitted by 6th May 2022	Portal Opens <b>Tuesday 03.05.2022 Closes 1pm 6.05.2022</b>
Jun-22	1st May 2022 to 31st May 2022	To be submitted by 3rd June 2022	Portal Opens 30.05.2022 Closes 03.06.2022
Jul-22	1st June 2022 to 30th June 2022	To be submitted by 1st July 2022	Portal Opens 27.06.2021 Closes 01.07.2021
Aug-22	<b>PORTAL CLOSED FOR MONTH OF AUGUST 2022</b>	<b>PORTAL CLOSED FOR MONTH OF AUGUST 2022</b>	<b>PORTAL CLOSED FOR MONTH OF AUGUST 2022</b>
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