

## **1916 Bursary Fund Undergraduate Application Form 2021-2022**

The 1916 Bursary Fund, funded by the Department of Further and Higher Education, Research, Innovation and Science under PATH (Programme for Access to Higher Education) provides financial support to students identified by higher education institutions as being the most socio-economically disadvantaged from specified target groups, and it complements existing student supports and access initiatives.

The 1916 Bursary Scheme is open to all applicants who aim to pursue undergraduate higher education in 2021/22. Applicants should have made an undergraduate application for 2021/22 through the CAO to Mary Immaculate College, via one of the following admissions pathways, in order to be considered for the award of a bursary. Awardees must have been resident in the Irish State for three of the past five years on the date on which a year of study commences.

1. Higher Education Access Route (HEAR)
2. Disability Access Route to Education (DARE) - priority will go to:
  - students with a physical/mobility impaired
  - students who are deaf/hard of hearing
  - students who are blind or have a visual impairment
3. Mature Student entry (first-time entrants only)
4. QQI award entry
5. Part-time programme entry

Applicants who have made an application may also be from one of the following target sub-groups:

- Lone parents
- Member of the Irish Traveller community
- Ethnic minorities (including programme refugee and family reunification)

The minimum eligibility criteria for you to be considered for a 1916 Bursary in the 2021/22 academic year are that you must be:

1. From one or more of the target groups eligible under this scheme, having entered UL through one of the specified entry pathways
2. In receipt of the special rate of SUSI maintenance grant and/or in receipt of a long-term means tested DEASP payment
3. A first-time, new entrant to higher education to undergraduate study
4. Resident in the State (Republic of Ireland) for three of the past five years on the date on which your first year of study commences
5. Pursuing an approved full-time or approved part-time undergraduate course

If you do not meet all of these minimum criteria, you cannot be considered for a 1916 Bursary for your undergraduate study. Please see below link for details of other financial assistance for which you may be eligible as a MIC student <https://www.mic.ul.ie/study-at-mic/access-disability?index=6>

Full Department of Further and Higher Education, Research, Innovation and Science (DFHERIS) 1916 Bursary Fund guidelines for 2021/22 are available here.

[https://hea.ie/assets/uploads/2018/01/FINAL-PATH-2-guidelines-2021\\_22.pdf](https://hea.ie/assets/uploads/2018/01/FINAL-PATH-2-guidelines-2021_22.pdf)

## Section A: Applicant Details

First Name		Surname	
CAO No		Student ID (if applicable)	
Address			
Eircode	<i>You must provide your Eircode. If you do not know this you can find it here: <a href="https://finder.eircode.ie/#/">https://finder.eircode.ie/#/</a></i>		
Phone			
E-Mail Address			
Date of Birth		PPSN	
Nationality		Country of birth	
Did you attend a DEIS school?	<input type="checkbox"/> YES - PRIMARY SCHOOL <input type="checkbox"/> NO- PRIMARY SCHOOL <input type="checkbox"/> YES- SECONDARY SCHOOL <input type="checkbox"/> NO- SECONDARY SCHOOL  If you answered YES above, please provide name and location of primary and/or secondary DEIS school you attended.  <hr/> <hr/>		
CAO 1 <sup>st</sup> Preference or Course on which you are enrolling			
Is this course full time or part time?	Full-time		Part-time
Will this be your first time to undertake Year 1 of an undergraduate course?	<input type="checkbox"/> YES <input type="checkbox"/> No If no, please indicate your previous experience of third-level. Please note that priority for bursaries will go to first-time entrants to higher education, not just to MIC.		
Please indicate your proposed admissions route into MIC	<b>Please note that your application will be considered under <u>one</u> entry pathway only. Please tick ONE only. Your entry route will be verified with the relevant admitting office.</b>		
	HEAR		
	DARE		
	Mature Student entry		
	QOI entry		
Part-time programme entry			

## Section B: Funding Declaration

Are you currently, or do you expect to be, in receipt of any other Bursary or Scholarship?

Yes  No

If yes, please give details:

## Section C: Eligibility Criteria

The following questions are used to determine your eligibility for consideration for a 1916 Bursary Fund. Select what applies to you. Applicants must belong to these categories to be eligible to apply for the 1916 Bursary.

<b>I confirm that I meet the following criterion - select the options that apply:</b>	
I have been a Resident in the State (Republic of Ireland) for three of the past five years on the date on which my first year of study commences	<input type="checkbox"/>
Based on my household income for 2020, I should qualify for the special rate of SUSI maintenance grant - See <a href="https://susi.ie/quick-links/special-rate-awards/">https://susi.ie/quick-links/special-rate-awards/</a>	<input type="checkbox"/>
AND/OR	
I am in receipt of a DEASP long term means-tested Social Welfare payment	<input type="checkbox"/>

<b>I confirm that I also meet the following socio-economic criteria:</b>	
I live in an area where there is concentrated disadvantage - in other words an area where, for example, there is high unemployment and where only a small proportion of adults have attained a higher education qualification. <i>The eircode you supplied will be used to verify this criterion</i>	<input type="checkbox"/>
<b>Verification of this criteria will be independently coded by external consultants using information which you supply on this form which will be anonymised for the coding process</b>	

## Other Specific Groups

<p><b>The following sub-target groups are also considered in the assessment of applications, please select the appropriate option/options if applicable:</b></p>	
<p>Lone Parent - (Who has been confirmed by the Department of Employment Affairs and Social Protection as being in receipt of a One Parent Family Payment (OPFP) or other long term means-tested social welfare payment. Priority in this category will go in the first instance to Mature Student entrants in receipt of a One Parent Family Payment (OPFP)).</p>	<input type="checkbox"/>
<p>Member of the Irish Traveller community</p>	<input type="checkbox"/>
<p>Member of an ethnic minority group (including programme refugees) (For further clarification, see section 14 of the Student Support Act 2011 and regulation 5 the Student Support Regulations 2020 (Statutory Instrument No.77 of 2020)).</p>	<input type="checkbox"/>
<p><b>Please indicate which of the following applies to you:</b></p> <p><input type="checkbox"/> National of a Member State, a state which is a contracting state to the EEA agreement, the UK or the Swiss Confederation</p> <p><input type="checkbox"/> Refugee, Programme Refugee or Family Reunification</p> <p><input type="checkbox"/> Subsidiary Protection</p> <p><input type="checkbox"/> European Communities (Free Movement of Persons Regulation) 2006 and 2008</p> <p><input type="checkbox"/> Permission to Remain in the State by virtual of marriage to, or civil partnership with, an Irish national residing in the State or as dependent child of such person</p> <p><input type="checkbox"/> Permission to Remain as a dependent child of a person who has acquired Irish Citizenship by naturalisation, residing in the State.</p> <p><input type="checkbox"/> Humanitarian Leave to Remain (including Permission to reside in the State under Section 49 of the International Protections Act 2015)</p> <p><input type="checkbox"/> Permission to Remain following a decision Not to Deport under Section 3 of the Immigration Act 1999</p>	

## Section D: Disability

This section is for applicants who have made an application through the CAO and under the DARE scheme

Do you have any of the following long-lasting conditions? Please tick Yes or No as appropriate.

	Yes	No
1. Blindness or Visual Impairment		
2. Deafness or Hard of Hearing		
3. Physical Disability		
4. Significant On-Going Illness		
5. Specific Learning Difficulty (including Dyslexia and Dyscalculia)		
6. Mental Health Condition		
7. ADD/ADHD		
8. Neurological Condition (including Brain Injury and Epilepsy)		
9. DCD – Dyspraxia		
10. Autistic Spectrum Disorder (including Asperger's Syndrome)		
11. Autistic Spectrum Disorder (including Asperger's Syndrome)		
12. Other		

## Section E: Supporting Documentation

<p>The following documentation <b>MUST</b> be provided with your completed application, as appropriate to the socio-economic criteria and/or target categories which you have ticked above. Application forms submitted without complete documentation will not be considered. Please send all required supporting documentation when submitting this application via email to <a href="mailto:1916BursaryFund@mic.ul.ie">1916BursaryFund@mic.ul.ie</a></p>	<p>Please tick if providing</p>
<p>Copy of SUSI approval letter, confirming receipt of the <b>special rate of maintenance grant</b> (not a fee grant) for 2020/2021. You must include your <b>reckonable income</b> page with your approval page.</p>	<p><input type="checkbox"/></p>
<p><b>AND/OR</b></p>	
<p>Letter from the Department of Employment Affairs and Social Protection confirming that you are in receipt of a <b>long-term means-tested payment</b>, the payment type and length of time you have been in receipt of same.</p> <p><i>Only applicants who are confirmed as being in receipt of, or have an underlying entitlement to, a means-tested DEASP payment can be considered.</i></p>	<p><input type="checkbox"/></p>
<p><b>AND</b></p>	
<p>Confirmation of gross household income via Statement of Liability or Notice of Assessment for self (and spouse/partner or parent(s) or guardian(s), if applicable) for 2020 and/or Statement of total household DEASP benefits received in 2020/or Reckonable Page (Page 3) on SUSI Grant Award Letter.</p> <p><b>All applicants must provide this information.</b></p>	<p><input type="checkbox"/></p>

<p>If you have indicated that you want to be considered under one of the sub-target groups you <b>MUST</b> provide the relevant documentation noted below. Application forms submitted without complete documentation will not be considered. Please send all required supporting documentation when submitting this application via email to <a href="mailto:1916BursaryFund@mic.ul.ie">1916BursaryFund@mic.ul.ie</a></p>	<p>Please tick if providing</p>
<p><b>Lone Parent</b> - Please provide confirmation from the DEASP that you are in receipt of the One Parent Family Payment (OPFP) or other long term means-tested social welfare payment. <b>Priority will be given to those in receipt of the One Parent Family Payment.</b></p>	<p><input type="checkbox"/></p>
<p><b>Member of the Irish Traveller Community</b> - Please provide a letter of support from an Irish Traveller community advocacy group or similar organisation.</p>	<p><input type="checkbox"/></p>
<p><b>Member of an Ethnic Minority (including Programme Refugee and Family Reunification)</b> - Must meet definition of a student according to S.I. No. 126/2017 - Student Support Regulations 2017: <a href="http://www.irishstatutebook.ie/eli/2017/si/126/made/en/print">http://www.irishstatutebook.ie/eli/2017/si/126/made/en/print</a> . Please provide a copy of your passport; Irish Residence Permit; Garda National Immigration Bureau Card or letter from the Department of Justice and Equality (DJE) confirming your immigration status</p>	<p><input type="checkbox"/></p>



## Applicant Declaration

I certify that the information provided on this form is true, complete and accurate. I also agree that the information I provide may be used for the purpose of reporting on the 1916 Bursary Fund to the HEA and Department of Further and Higher Education, Research, Innovation and Science (DFHEIRS) and may be shared with the other institutions in the Mid-West Cluster for the purposes of the selection of successful awardees.

Tick here to confirm declaration above

Applicant Name \_\_\_\_\_ Date \_\_\_\_\_

The completed form and documentation must be returned by email to [1916BursaryFund@mic.ul.ie](mailto:1916BursaryFund@mic.ul.ie) by 5.00 p.m. on Friday 5<sup>th</sup> November 2021.

**Please do not forward your application until it is complete with ALL the necessary supporting documentation. Additional supporting documentation WILL NOT be accepted after the closing date.**

**Please see checklist on next page.**

You will receive an e-mail confirmation on receipt of your application.

Incomplete applications **WILL NOT** be considered. All queries in relation to the 1916 Bursary Fund should be addressed to [1916BursaryFund@mic.ul.ie](mailto:1916BursaryFund@mic.ul.ie)

**The decision of the Mary Immaculate College 1916 Bursary Fund Committee is final.**

## 1916 Bursary Application Checklist

- I have provided my CAO Application Number
  - I have provided my Eircode
  - I have indicated my proposed admissions route to Mary Immaculate College
  - I have provided a copy of my SUSI approval letter including the reckonable income page
  - I have provided a copy of my Statement of Liability OR Notice of Assessment for 2020 and those of any relevant members of my household.
- And/Or**
- I have provided a copy of a letter from the Department of Employment Affairs and Social Protection confirming receipt of, or entitlement to a long term means-tested payment
  - I have provided a statement of total DEASP benefits to my household for 2020
  - I have attached a Letter of Support from Irish Traveller community advocacy group
  - I have attached a Copy of Passport or Irish Residence Permit or Garda Immigration Bureau Card or Letter from Department of Justice and Equality confirming immigration status
  - I have signed the applicant declaration



## Appendix 1: Appeals

If my application is unsuccessful, can I appeal?

Yes, however, there is only one basis for making an appeal.

1. That you believe that there was an 'administrative error in assessment' i.e. that you think that a mistake was made when your application was being reviewed that led to you not being awarded a bursary.

You have 10 days, from the receipt of your application outcome, to lodge an appeal if you are unhappy with the decision. If you fail to lodge an appeal within this timeframe, your appeal will be invalid. Appeals will be reviewed by representatives from the Mid-West Cluster. Representative(s) from your Higher Education Institution will not be involved in the appeals process. No member of staff involved in making the original decision will be involved in the appeal decision process. A letter detailing the outcome of your appeal will be emailed to you. There will be no further stage of appeal beyond this final decision.

The opening date of the appeals process will be advised in due course.