



1916 Bursary Frequently Asked Questions

Q. What is the 1916 Bursary?

The 1916 Bursary is a financial award to encourage the participation and success of students from sections of society that are significantly under-represented in higher education.

The 1916 Bursary is funded by the Department of Further and Higher Education, Research, Innovation and Science (DFHERIS) and aims to encourage participation and success by students who are most socio-economically disadvantaged and from groups most under-represented in higher education.

To be eligible for a 1916 Bursary, all applicants must meet, Financial, Target Group and College Entry eligibility criteria.

Each participating college has a limited number of bursaries which are awarded to the eligible applicants that present the greatest need.

Q. How much is the 1916 Bursary worth?

Tier 1: €5,000 per annum. In 2022, Tier 1 Bursaries will be awarded to a total of 253 new entrant undergraduate students for the duration of their studies.

Tier 2: €2,000 per annum. In 2022, Tier 2 Bursaries were awarded to a total of 121 new entrant undergraduate students for the duration of their studies. Tier 2 Bursaries will be awarded to applicants who meet the criteria for the 1916 Bursary but who did not ultimately qualify for a Tier 1 bursary.

Tier 3: Once-Off Bursary (€1,500 payable for 2022/23 academic year only). The number of Tier 3 bursaries to be paid will depend on the amount of remaining funding available to each cluster following the allocation of Tier 1 and 2

bursaries (including for continuing students and students progressing to postgraduate study).

Tier 1 and 2 bursaries will also be paid as students progress into postgraduate study. This means that students already in receipt of a 1916 Bursary and who are completing their undergraduate studies will be entitled to continue to receive their bursary for postgraduate study.

Additional details are provided by the [PATH 2 HEA guidelines](#)

Q. Who can apply for a 1916 Bursary?

Any students entering year 1 of an (undergraduate) programme in the academic year (2022/23), full or part-time, with a household reckonable income less than €24,500 in 2021, who are in the identified target groups, can apply for the bursary. Students who are entering directly to year 2 of a programme can also apply.

Q. What is the criteria to apply?



To see if you may be eligible to apply for a 1916 Bursary, please see the Criteria Quick Check at www.1916Bursary.ie

Q. What is the Financial Criteria?

Applicants must be able to demonstrate that they would qualify for the special rate of maintenance grant under the Student Grant Scheme (SUSI) and/or are in receipt of a Department of Social Protection (DSP) long-term means-tested social welfare payment.

You can show evidence of this by either; allowing SUSI (Student Universal Support Ireland) to confirm that you are eligible for the Special Rate SUSI grant and/or providing a receipt of a Department Social Protection (DSP) long term means-tested social welfare payment.

If you wish to allow SUSI to confirm your eligibility, you will need to provide your SUSI reference number as part of your online application. This reference number begins with a 'W' and is provided to you by SUSI when you start your SUSI application. If you do not have a 'W' reference number, you can provide your PPS Number.

If you have not applied to SUSI or if your application to SUSI was refused, you can provide evidence of your income in 2021 by one or more of the following documents:

| Income | Supporting Document | Additional Information |
|--|---|--|
| Department Social Protection (DSP) payment | Full DSP statement of payments for 2021 | You can request a DSP statement for 2021 through mywelfare.ie or from your local community welfare office/Intreo Office |
| Self-employed income | Notice of Assessment / Self-Assessment Letter for the year 2021 | You can request a Notice of Assessment / Self-Assessment for 2021 from the relevant person's account at www.revenue.ie |
| Income from Employment (PAYE) | Statement of Liability 2021 Note: An end of year employment summary pdf is not a statement of liability. | A Status of Liability (formerly called End of year statement - P21) for 2021 can be requested from the relevant person(s) revenue account at www.revenue.ie A Status of Liability/End of year statement is a 2-sided document, please include a pdf copy of both the front and back page. |

| | | |
|---|--|--|
| Vocational Training Opportunities Scheme (VTOS) | Letter from an Educational Training Board (ETB) or Post Leaving Certificate (PLC) College where you attended confirming the total amount earned in 2021. | The letter must be on headed paper, signed and dated by an official in the ETB or PLC you attended in 2021. |
| TUS/CE/RSS Schemes | Statement of Liability (formally called End of year statement - P21) for the year ended 31 December 2021 | A Status of Liability for 2021 can be requested from the relevant person(s) revenue account at www.revenue.ie A Status of Liability/End of year statement is a 2-sided document, please include a pdf copy of both the front and back page. |
| Self-Employed and Farmers | A copy of Notice of Assessment/Self-Assessment Letter Chapter 4 or 5 for the year ended 31 December 2021 | You can request a Notice of Assessment / Self-Assessment for 2021 from the relevant person's account at www.revenue.ie |
| Non-Irish Income/Welfare Payments Official | Documentation from the country to show the total income received for year ending 31 December 2021 | |

Q. What are the Target Groups?

Eligible 1916 Bursary applicants must be from one or more of the following target groups:

- Students from communities, groups or areas that are socio-economically disadvantaged or that have low levels of participation in higher education, including those who have experienced homelessness, the care system, survivors of domestic violence, and those who have experience of the criminal justice system
- Students who qualify for the special rate of maintenance grant under the Student Grant Scheme (SUSI) and/or are in receipt of a Department of Social Protection (DSP) payment are also considered to be socio-economically disadvantaged.
- Socio-economically disadvantaged mature students (23 or older on 1 January of their year of entry to higher education – and having never previously accessed higher education);
- Second-chance socio-economically disadvantaged mature students. Such students may be considered for a bursary where they have:
 - previously attended but not completed a course,
 - had a five-year break in studies since leaving the course, and
 - are returning to attend an approved course.
- Students with a disability
- Members of the Irish Traveller community;
- Members of the Roma community;
- Further education and training award holders progressing to higher education;
- Students who are carers (confirmed by the Department of Social Protection (DSP) as holding a long-term means-tested carer's allowance).
- Lone parents or teen parents (confirmed by the Department of Social Protection (DSP) as holding a long-term means-tested social welfare payment) – at least 20% of Tier 1 bursaries will be targeted at lone parents; and
- Students who are migrants, refugees or who are from ethnic minorities who are lawfully present in the State

Q. What does “Socio-Economically Disadvantaged” mean for the 1916 Bursary?

This term usually means that you live in an area of urban or rural disadvantage where not many people from that area go on to third level education by tradition or for financial reasons. Your family income may mean that you may not be able to go to college without financial help. You may be from a socio-economic group that is under-represented in higher education. All of these factors, either individually or combined, mean that you have additional social and financial barriers to accessing higher education.

Students who qualify for the special rate of maintenance grant under the Student Grant Scheme (SUSI) and/or are in receipt of a Department of Social Protection (DSP) payment are also considered to be socio-economically disadvantaged.

Q. What are the College Entry Criteria?

Applicants must:

- Be a new entrant pursuing an undergraduate course and progressing to higher education for the first time or by advanced entry to year 2
- Have been a resident in the Irish State for three of the past five years
- Be studying an approved full-time or part-time undergraduate course

Q. What Higher Education Institutions participate in the 1916 Bursary?

The following colleges participate in the 1916 Bursary:

- Atlantic Technological University Donegal Campus
- Atlantic Technological University Galway Mayo Campus
- Atlantic Technological University Sligo Campus
- Dublin City University
- Dundalk Institute of Technology
- Institute of Art Design and Technology
- Marino Institute of Education
- Mary Immaculate College

- Maynooth University
- Munster Technological University (Cork Campus)
- Munster Technological University (Kerry Campus)
- National College of Art and Design
- National University of Ireland Galway (NUIG)
- RCSI University of Medicine and Health Sciences
- South East Technological University (SETU) Carlow Campus
- South East Technological University (SETU) Waterford Campus
- Technological University Dublin (City Campus)
- Technological University Dublin (Blanchardstown Campus)
- Technological University Dublin (Tallaght Campus)
- Technological University of the Shannon (TUS) Midlands Campus
- Technological University of the Shannon (TUS) Midwest Campus
- Trinity College Dublin
- University College Cork
- University College Dublin
- University of Limerick

Q. How do I apply for a 1916 Bursary?

- Applicants must apply online via their College's 1916 Bursary webpage
- A full list of these is available at www.1916Bursary.ie
- The online application has 7 sections:
 - Privacy Notice and Consent to Share Personal Data
 - Personal Information
 - CAO number
 - College Entry Criteria
 - Financial Criteria

- Target Group
- Terms and Conditions
- You will receive an automated email confirming your application has been received.
- You can apply from a PC/laptop or mobile device.
- An application you have started can be re-opened anytime on the same device up until the closing date of October 20th at 5pm.
- If you started your application on one device but did not complete it, you cannot re-open the same application on a different device. In this case, you can either access your application on the first device or start a new application on a second PC/laptop or mobile device. Any duplicate applications will be deleted.
- Only one fully completed and submitted application per applicant will be assessed for a 1916 Bursary.

Q. What does "Ethnic Minority" and "Refugee" mean for the 1916 Bursary?

Students from ethnic minorities who are lawfully present in the State and are:

- Students who are migrants, refugees or who are from ethnic minorities who are lawfully present in the State and are:
 - a national of an EU Member State, a state which is a contracting state to the EEA agreement, the UK or the Swiss Confederation,
 - or person whose current immigration status or leave to remain under the Department of Justice, is one of the following:
 - Refugee, Programme Refugee, Family Reunification:
 - o A refugee or other person entitled for the time being to the rights and privileges specified in section 3 of the Refugee Act 1996, including a person granted:
 - o Leave to enter and remain in the State as a programme refugee under

section 24 of that Act, or

o permission to enter and reside in the State as a family member of a refugee pursuant to section 18 of that Act;

- A person who is, pursuant to the International Protection Act 2015:

- given a refugee declaration under section 47(1) of that Act, or

- a programme refugee under section 59 of that Act.

- Subsidiary Protection:

o A person, pursuant to the European Communities (Eligibility for Protection) Regulations 2006 (S.I. No. 518 of 2006)

- 1. Who the Minister for Justice and Law Reform has determined is eligible for the time being for subsidiary protection pursuant to Regulation 4 of those Regulations, or

- 2. To whom the Minister for Justice and Law Reform has granted permission for the time being in writing to enter and reside in the State pursuant to Regulation 16 of those Regulation.

o A person, pursuant to the European Union (Subsidiary Protection) Regulations 2013 (S.I. No. 426 of 2013):

- who is a person eligible for subsidiary protection and in relation to whom a subsidiary protection declaration is in force and to whom a permission to reside within the State has been granted pursuant to those Regulations; or

- to whom the Minister for Justice and Equality has granted permission to enter and reside in the State pursuant to Regulation 25 of those Regulations; or

- to whom the Minister for Justice and Equality has granted permission to reside in the State pursuant to Regulation 26 of

those Regulations.

o A person who is given a subsidiary protection declaration under section 47(4) of the International Protection Act 2015.

- European Communities (Free Movement of Persons Regulations) 2006 and 2008

o A person who is a family member of a person who is a national of –

- an EU Member State,

- a state which is a contracting state to the EEA Agreement,

- the Swiss Confederation, and

- has permission to remain in the State as a family member of such person under the provisions of the European Communities (Free Movement of Persons Regulations) 2006 and 2008 and Directive 2004/38/EC of the European Parliament and of the Council of 29 April 2004.

- Spouse, civil partner, or dependent child of Irish national residing in the State

o A person who has permission to remain in the State

- (i) by virtue of marriage to, or a civil partnership with, an Irish national residing in the state, or

- (ii) as a dependent child of a person coming with clause(i)

- Dependent child of naturalized Irish citizen residing in the State

o A person who has permission to remain in the State as a dependent child of a person who has acquired Irish Citizenship by naturalization, residing in the State.

- Humanitarian leave to remain

o A person in respect of whom the Minister for Justice and Equality has granted humanitarian leave to remain in the State under any enactment

for the time being in force.

o A person granted permission to reside in the State under section 49 of the International Protection Act 2015

- Decision not to deport under section 3 of the Immigration Act 1999

o A person in respect of whom the Minister for Justice and Equality has granted permission to remain following a determination not to make a deportation order under section 3 of the Immigration Act 1999.

- child of a Turkish national in respect of whom the Minister of Justice has granted a permission to reside,

For further clarification, see section 14 of the Student Support Act 2011 and Regulation 5 of the Student Support Regulations 2021 (Statutory Instrument No. 132 of 2021 <http://www.irishstatutebook.ie/eli/2021/si/132/made/en/print>).

Q. Who cannot apply?

- Students who are not first-time entrants to higher education – with the exception of 2nd chance mature students, see criteria above.
- Students in 2nd, 3rd or 4th year cannot apply. This bursary is for students who are first time entrants to an undergraduate programme in September/October 2022 including students entering directly to year 2 via the advanced entry route
- Students who have already received a qualification at the same level as their current programme of study.
- Students on a full-time or part-time undergraduate course in a publicly funded institution that takes less than two years to complete, or on the successful completion of which a student is awarded a major higher education and training award at level 5 or below on the National Framework of Qualifications.
- Students whose reckonable income is assessed as over the maximum income limit, currently €24,500 gross for the family in 2021.
- Persons who are in the protection system or the leave to remain or at deportation order stage are not eligible to apply for a 1916 Bursary.

- Persons who are in the protection system or at the leave to remain (not at deportation order) stage however can apply to be considered for support under the Student Support Scheme for Asylum Seekers (otherwise known as the Student Support Scheme). Students who are currently living in direct provision are not eligible for the 1916 Bursary; the only exception is in respect of those residents who have been granted either refugee status, subsidiary protection status or leave to remain, and who are currently transitioning out of direct provision.
- Postgraduate students, unless you are a previous recipient of the 1916 Bursary, in which case you can find out more about extending your 1916 undergraduate bursary for your postgraduate study.

Q. What is reckonable income?

Reckonable income is income excluding any income disregards. Income disregards include your SUSI grant, any long term means tested Social Welfare Payment including Back to Education Allowance.

Q. How do I provide my supporting documents?

All relevant supporting documentation must be uploaded as part of your online application. It is advisable to get the documents you need first and only begin your online application once your documents are saved as digital files. These can be in the following formats: JPEG, PDF, DOC, DOCX.

If you have to wait for documents to be sent to you, you can begin your application online and upload the documents at a later time but still before the closing date. Please note: this will require you to continue your application on the same device that you started your application on. The application closes on 20th October 2022, at 5 pm. Incomplete or late documentation will not be accepted and will render applications ineligible.

For any paper documents, you will need to create scanned electronic copies of them to upload online. There are a number of ways to create a scanned electronic copy of your document:

Use your smartphone camera:

Scan your paper documents using the free app OfficeLens (Android / iPhone) combined with your camera. You can also follow these 8 steps using the Notes app on your iPhone.

If using the camera alone to take photos, ensure the screenshots are of good quality and all information is visible.

Save your electronic documentation onto your pc/laptop/USB key/phone.

Use a printer/scanner at your college:

At a printer, swipe your Student ID card and set the document that you wish to scan face up on the top tray of the printer and click Scan on the printer's screen.

Your scanned document will be emailed to you as an attachment to your college email address.

Save your electronic documentation onto your pc/laptop/USB key/phone.

It is not advisable to you use the print facility to remotely print confidential documents.

Q. What documentation is required for applicants with a disability?

- If you were deemed eligible for the Disability Access Route to Education (DARE) scheme your disability information will be verified directly with your institution, with your consent; then you are **not** required to submit supporting documentation regarding your disability. If you have 'carried forward' your DARE eligibility upload a copy of your DARE eligibility 'carry forward' email/letter.
- If you did not enter college through DARE, but are registered with the Disability Support Service, we can verify this directly with your institution, with your consent; then you are **not** required to submit supporting documentation regarding your disability.
- If your disability cannot be verified by your institution **you are required** to provide appropriate documentary evidence from a relevant medical professional as per DARE or Fund for Disabilities guidelines.

Q. What documentation is required for applicants from an ethnic minority?

An Ethnic Minority as determined by the Higher Education Authority for the purpose of this fund is

defined within the 1916 PATH 2 2022-23 Guidelines

- Official letter from the Department of Justice and Equality confirming the specific 'right and permission to remain' or naturalisation of applicant and/or parent/dependant.
- Photocopy of passport(s);

This is to include the applicant's passport and if necessary, a copy of the applicant's parents/ guardian's country of origin passport and Irish/EU/EEA or Swiss confederation passport if possible.

- Copy of the applicant's Irish Residence Permit (IRP) that details your Visa stamp details. For more info please see:
<http://www.inis.gov.ie/en/inis/Pages/irish-residence-permit>

Q. What documentation is required for Irish Traveller applicants?

If you self-declare that you are a member of the Traveller Community, you are not required to provide supporting documentation of this as part of the online application however, you may be asked to provide further information later.

Q. What documentation is required for Roma applicants?

If you self-declare that you are a member of the Roma Community, you are not required to provide supporting documentation of this as part of the online application however, you may be asked to provide further information later.

Q. What documentation is required for applicants who are first time mature students?

You are not required to provide supporting documentation that you are a First Time Mature Student, this will be verified by your higher education institution.

Q. What documentation is required for applicants who are second chance mature students?

You are not required to provide supporting documentation that you are a Second Chance Mature Student, this will be verified by your higher education institution who will confirm that you are returning to higher education having:

- previously attended but not completed a course,
- had a five-year break in studies since leaving the course, and
- are returning to attend an approved course

Q. What documentation is required for applicants who are QQI (Quality and Qualifications Ireland) or Further Education entrants?

You are not required to provide supporting documentation that you are QQI entrant or Further Education entrant, this will be verified by your higher education institution.

Q. What documentation is required for applicants who are living in a socio-economically disadvantaged community?

You are not required to provide supporting documentation that you are living in a disadvantaged area as part of the online application. This will be verified by an external geo-coding company using your Eircode and address provided in the online application.

Q. What documentation is required for applicants who attended a DEIS second level school(s) for 5 years?

A letter from the second level school(s) confirming the dates and timeline that you attended the DEIS school.

Q. What documentation is required for applicants who are or were in the care of the State / TUSLA?

A letter from TUSLA or official associated agency confirming the dates the applicant was in the care of State.

Q. What documentation is required for applicants living in or transitioning out of Direct Provision?

A letter from Department of Justice confirming that the applicant previously lived or is transitioning out of Direct Provision.

Or

A registered Direct Provision Centre confirming that the applicant previously lived or is transitioning out of Direct Provision. Or

Full DSP statement for 2021 showing applicant was in receipt of the Daily Expenses Allowance.

Q. What documentation is required for applicants who are or were previously living in Supported Accommodation?

A letter from the Health Service Executive (HSE), TUSLA or registered Charity/Agency confirming the applicant resides in Supported Accommodation.

Q. What documentation is required for applicants who are carers?

Supporting documentation confirmed by the Department of Social Protection (DSP) as holding a long-term means-tested carer's allowance.

Q. What documentation is required for applicants who are or were previously Homeless?

A letter from the Health Service Executive (HSE), TUSLA or registered Charity/Agency confirming the applicant is or was previously homeless

Q. What documentation is required for applicants who are survivors of domestic violence?

If you self-declare that you are a survivor of Domestic Violence, you are not required to provide supporting documentation of this as part of the online application, however you may be asked to provide further information later.

Q. What documentation is required for applicants who have experience of the criminal justice system?

If you self-declare that you have either served time in prison and/or received a community-based Probation sanction which resulted in a criminal record, you are not required to provide supporting documentation of this as part of the online application, however you may be asked to provide further information later.

Please note: As the impact of a criminal record is felt for many years after an individual has completed their court ordered sanction, there is no time limit on how recent these convictions were.

Q. How many 1916 Bursaries will be awarded nationally?

In 2022/23 the number of 1916 Bursaries awarded nationally will be:

- Tier 1 Bursaries: 253
- Tier 2 Bursaries: 121
- Tier 3 Bursaries: Provided as a once off award to eligible applicants not receiving a Tier 1 or 2 Bursary.

Q. If I am awarded the 1916 Bursary, how will I be paid?

You will be paid by electronic transfer of funds from the HEI directly to your bank account. Payment will generally be by instalment for Tier 1 bursaries but may be paid in one sum for Tier 2 and Tier 3 bursaries. If your application is successful, you will be notified as to which payment plan is relevant to you.

Q. How do I make an appeal?

An appeal can be made by unsuccessful applicants via the online appeals form only. The link to the online appeal form will be communicated to all unsuccessful applicants in the application outcome email. The appeals procedure is in respect of process only i.e. that you believe an administrative error was made. The information submitted and the supporting documentation uploaded to the online application will be used in the consideration of the appeal. No additional information or supporting

documentation can be submitted with the appeal. The decision of the Independent Appeals Panel is final. The outcome of the appeal will be communicated to all appellants within one week of the appeals closing date.

Q. If I am awarded a 1916 Bursary, how will I be paid?

You will be paid by electronic payment to your bank account. Bursaries for 2022/23 are in the amount of €5,000 per annum (Tier 1) and €2,000 per annum (Tier 2) for both full-time and part-time students and no variations should be applied to this amount. This amount applies throughout a student's studies, including both undergraduate and postgraduate study.

In the case of Tier 3, the bursary amount (€1,500) is once-off and shall be payable for the 2022/23 academic year only. Students in receipt of a Tier 3 Bursary should note that funding will not continue for subsequent academic years.

In the case of Tier 1, bursaries should be paid in instalments, directly to the bursary recipient's Irish bank account, over the course of an academic year. In the case of Tier 2 and 3, clusters and HEIs have discretion to make a payment to the student in one instalment.

Q. How will my data be treated?

Data sharing arrangements are in place with participating Higher Education Institutions, CAO and SUSI subject to data protection considerations. The data you provide in your application will be used solely for the purposes of assessing your eligibility for a 1916 Bursary and will not be used for any other purpose without your consent.

Q. Can I get the 1916 Bursary and any other Scholarship or Grant?

Tier 1 and Tier 2 recipients of a 1916 Bursary are not permitted to hold any other bursary, scholarship, or award, irrespective of value. However, Tier 3 bursary holders may hold another bursary, scholarship, or award of not more than €1,500 in the same academic year.

Please note, you can get the 1916 Bursary with your SUSI grants and any Social Welfare payment you have. You can apply for the Student Assistance Fund or Fund for Students with Disabilities. Bursary recipients who are participating in

the Tusla NTRIS Employment Support Scheme for Travel and Roma Communities may also continue to receive the 1916 Bursary while in receipt of the Tusla Scheme Grant. Similarly, bursary recipients may also continue to receive financial support through Dormant Accounts Funding, and PATH 1 and PATH 3 funding that supports members of the Irish Traveller and Roma communities in higher education.

Q. Will the Bursary affect my SUSI application?

No. The payment from the 1916 Bursary is not counted as income by SUSI. Where relevant, students are permitted to hold a 1916 Bursary in combination with a SUSI grant. A 1916 Bursary will be considered as income disregard for the purposes of reckonable income in relation to SUSI grants or means-tested social welfare payments.

Q. Will the Bursary affect my Social Welfare payment?

No. The 1916 Bursary does not affect your means tested or other payments from Social Welfare. Students on Back to Education Allowance or other DSP social welfare payments can hold a 1916 Bursary without it having any impact on their Back to Education Allowance entitlement or other social welfare payment.

Q. Can I keep my Rent Allowance and Medical Card with the 1916 Bursary?

Yes. The 1916 Bursary will not be counted as income when you are being assessed for any means tested payments.

Q. If I receive a 1916 Bursary, can I apply for other student supports such as the Student Assistance Fund?

Yes. Bursary holders who continue to experience financial distress are permitted to apply for the Student Assistance Fund and/or be covered for supports under the Fund for Students with Disabilities. It is important to apply as soon as you can. Some colleges have a closing date for applications and you should check when this is.

<https://hea.ie/funding-governance-performance/funding/student-finance/student-assistance-fund/>

Q. Can I study abroad if I get a 1916 Bursary?

Yes. Where relevant, a bursary recipient is permitted to avail of any additional financial supports available to them where they are benefitting from the opportunity to study abroad as part of their course, e.g., Erasmus+.

Q. What is expected of me if I am awarded a 1916 Bursary?

1916 Bursary recipients are expected to:

- keep within the rules and regulations of your institution.
- agree to any assessment set out by your institution for your course:
- to agree to the department managing the 1916 Bursary confirming that you have passed each year of your course.
- meet with a Student Advisor in your institution at least twice per year.
- attend or be part of events organised by the institution to increase awareness of the 1916 Bursary. This is not compulsory.
- sign a Student Contract if you are successful in your application.

Q. I have been awarded a 1916 Bursary. Can I defer?

In the case of Tier 1 and 2 bursaries, bursary holders are permitted to defer their bursaries at undergraduate level for a maximum of one academic year with the prior written approval of their HEI. Deferral may occur before the student commences their studies or during their studies.

Bursary recipients who wish to defer their postgraduate study may do so for a maximum one academic year with the prior written approval of their HEI. Deferral may occur before the student commences their studies or during their studies. A student who has not yet applied for a postgraduate course may also defer their bursary for a maximum of one year.

Q. I am a Postgraduate Student. Can I apply for the 1916 Bursary?

No. The 1916 Bursary is only open to Undergraduate Students who are first time entrants. However, please note if you are a previous or current holder of the 1916 Bursary you can apply to continue your Bursary for postgraduate studies.

Q. I am a continuing student. Can I apply for the 1916 Bursary?

No. The 1916 Bursary is only open to Undergraduate Students who are first time entrants.

Q. I am repeating 1st year. Can I apply?

No. The 1916 Bursary is only open to Undergraduate Students who are first time entrants.

Q. If I am refused, can I appeal?

Yes. Full details on making an appeal will be provided to all applicants who are initially unsuccessful in their applications.

There will be an Independent Appeals Panel to ensure your application was assessed fairly and in line with the criteria. An appeal must be made before the closing date. The appeal process will open on 21st November 2022 and will close on 28th November. Unsuccessful applicants will be notified on 21st November including information on how to make an appeal.

The appeals procedure is in respect of process only i.e., that you believe an administrative error was made.

No new information can be included or considered at appeal stage.

Appeals must be completed online within before the closing date.

Appeals will be independently reviewed on the grounds that the information provided was considered, assessed, and ranked correctly. The information submitted in the online application and the supporting documentation received will be used in consideration of the appeal. It will not be possible to submit further documentation at the appeal stage.

The decision of the 1916 Bursary Appeals Board is final.

Q. I have been awarded the 1916 Bursary. Can I repeat a year and still receive the Bursary?

The 1916 Bursary cannot be paid for a repeat year unless the institution agrees that there were “exceptional circumstances” i.e., medical or personal reasons why you could not complete the year. You would be expected to provide written evidence of your illness or personal situation from a professional outside your family group. You would also be expected to work with the Access or relevant student support service in your college during your difficulty and at a minimum have advised someone in your college that you have an issue ongoing.

Q. I applied but was not successful in my application. Are there any other financial supports available?

Yes, students in any participating colleges can apply for the Student Assistance Fund. If you are in financial difficulty, you should contact the access or student services office in your college for more information on how to apply for the Student Assistance Fund. It is important to apply as soon as you can. Some colleges have a closing date for applications and you should check when this is.

<https://hea.ie/funding-governance-performance/funding/student-finance/student-assistance-fund/>

Further information on other financial supports, including scholarships is available from the website or access office of the institution in which you are attending.

Q. How will my application be assessed?

Your application will be assessed based on the information provided in the online application including any documents you may need to provide. Each participating college has a limited number of bursaries which are awarded to the eligible applicants that present the greatest need.

Applicants must meet the college entry, financial and target group eligibility criteria set out in the HEA Guidelines in order to be considered for the bursary. The following additional indicators of socio-economic disadvantage will also be considered:

- Attended at a DEIS second level school for a minimum of 5 years.
- Is or was in the Care of the State / TUSLA.
- Is or was previously homeless.
- Is or was previously living in supported accommodation.
- Is or was a survivor of domestic violence
- Has experience of the criminal justice system
- Was previously living in Direct Provision or currently transitioning out of Direct Provision.

It is expected that the number of applications will exceed the number of bursaries available. Each college administering the 1916 Bursary will prioritise applicants deemed in greatest need, those who are socio-economically disadvantaged and can provide evidence of membership of the target group(s). Colleges will give due regard to ensuring that the benefit of the bursaries is maximised.

In accordance with the guidelines, 20% of all Tier 1 bursaries must be awarded to lone parents

Q. Where are the official rules and guidelines for the 1916 Bursary?

Please refer to the HEA Guidelines 2022/23 published here:

[1916 Bursary Fund | Funding, Governance and Performance | Higher Education Authority \(hea.ie\)](#)

Q. Who can I contact with any queries about the 1916 Bursary?

- Check the Frequently Asked Questions webpage to see if your query is dealt with there
- There is also the 1916 Bursary Applicant Guidelines – clearly explaining the application process step by step
- Please see the Application Explainer video for an overview of the entire application process
- There is clear guidance provided throughout the online application form.
- Each Participating College has a contact email for applicants to follow up with before and during the application process