

Professional Master of Education (Primary Teaching)

- 1) Please pay the application fee of €50 (non refundable) online. It is essential that this fee is paid before making your application, and please include the date of payment of the fee at the top of your application form.
- 2) Complete the Application Form and submit with relevant documentation, directly to the Admissions Office of Mary Immaculate College by 5pm on Monday 30th March 2020. Late applications cannot be accepted and applications will not be accepted by Fax or by Email.
- 3) Please include proof of completion of TEG Exam with your application, as applications will not be processed without this.
- 4) Please remember to carefully read the Department of Education and Skills Entry Requirements, paying particular attention to the Irish, English and Maths requirement, before making an application for the PME.
- 5) Please include certified copies of all results, including Leaving Cert and Degree with your applications. A 'certified copy' is a photocopy of your original transcript which is signed and stamped by a Garda, Teacher, Solicitor etc to verify that it is a true copy of the original document. Please do not submit original copies as they will not be returned to you.
- 6) If you are in the final year of a degree programme please include a full certified copy of your degree results for all years to date and if you have already completed a degree please remember to submit a full transcript of all years results. The minimum level 8 degree requirement is a 2.2 award. Please note that a copy of a degree parchment is not sufficient.

For any queries on the PME application process, please email the admissions office at admissions@mic.ul.ie with the subject heading PME.