



POLICY:	VISITING PROFESSORS POLICY
FIRST DRAFT:	ET 2015#05 (23rd April 2015)
ADOPTED:	BR 2015#02 (15th June 2015)
AMENDMENTS:	
REVIEW:	June 2020

**Mary Immaculate College Visiting Professors
POLICY & PROCEDURES**

1. POLICY

All policies, guidelines and protocols of Mary Immaculate College, will reflect the Colleges commitment to the promotion of equality and will be fully compliant with the provisions of prevailing equality legislation.

- 1.1 Mary Immaculate College wishes to build cooperative associations and enter into mutually beneficial collaborative relationships with external academics of distinction.
- 1.2 In this context it is anticipated that Mary Immaculate College will host a number of invited Visiting Professors who are in a position to make significant contributions to the academic profile of the College.

2. GENERAL PRINCIPLES AND CONDITIONS

- 2.1 Visiting Professors will be eminent academic leaders of distinction and high achievement. They may also possess industry, business, science or other professional expertise that adds appreciably to the profile of MIC.
- 2.2 They may either be fully employed elsewhere or retired from employment. Each Visiting Professor will be assigned an honorary role at MIC for which they will not receive remuneration from the College. They will not be employees of MIC.
- 2.3 Visiting Professorships will be offered for a defined period, normally three to five years

3. PROPOSALS FOR NOMINATING VISITING PROFESSORS

- 3.1 Nominations for Visiting Professors may be made in writing by members of the College community through the Associate Vice President for Research, the Dean of Arts or the Dean of Education, who may offer advice and direction on such proposals. The proposer(s) must detail in writing why the nominated person is appropriate for the role of Visiting Professor, and the specific nature of the contribution the nominee may make to MIC. The proposal must include a CV of the nominee.

- 3.2 Proposals from the Associate Vice President for Research, the Dean of Arts or the Dean of Education will be considered by the College President, who will decide whether they should be considered further by the ET and UR.

4. CRITERIA FOR OFFERING A VISITING PROFESSORSHIP

- 4.1 An offer of a Visiting Professorship at Mary Immaculate College will be based on proven distinction and high achievement in a significant number of the following areas:

- Research & Scholarship
- Teaching and Learning
- Academic Leadership
- Proposed service to MIC

- 4.2 Assessment of these criteria will be at the discretion of the College President based on the proposal documents submitted. The assessment will take into account the guidance provided in Appendix 1 below.

5. PRIVILEGES & OBLIGATIONS OF VISITING PROFESSORS

The title that will be used by the nominees selected for this professorship will be “Visiting Professor – Mary Immaculate College”. Privileges include:

- use the title on documents such as CVs, business cards, correspondence, publications, funding applications
- access to College facilities, including ICT resources, temporary office/desk space and library facilities
- honorary membership of the College Community
- participation by invitation to College events and meetings on an ad hoc basis

Visiting Professors will be obliged to notify the MIC HR Office of any actual or potential conflicts of interest that arise for them as Visiting Professor.

Visiting Professors will be subject to Garda Vetting and/or the International Police Clearance process.

Visiting Professors must adhere to relevant College policies, procedures and codes of practice.

Mary Immaculate College reserves the right to remove the title and privileges of a Visiting Professor.

APPENDIX 1

CRITERIA FOR OFFERING A VISITING PROFESSORSHIP - EXAMPLES

Research & Scholarship Achievements - Examples

- Publication of original research articles in high impact (ISI) peer reviewed publications and/or books and monographs
- Editing of high impact (ISI) peer reviewed scholarly journals
- Reports commissioned by government agencies and high-level consultancies
- Management and direction of a significant research centre(s)
- Track record in winning substantial research funding
- Development and leadership of significant research facilities and/or programmes
- Prizes or honours for internationally regarded research
- Recruitment, supervision and support of doctoral students and post-doctoral researchers

Teaching and Learning Achievements - Examples

- Evidence of national/international eminence in teaching and learning and recognition by professional bodies of sustained, high quality contributions to teaching and learning
- Outstanding commitment to teaching excellence as demonstrated by student evaluations, teaching awards or nominations, prizes or peer observation reports
- Sustained, successful, innovative contribution to curriculum design, delivery and review and use of technology
- Evidence of successful pedagogical innovation
- Publication of quality text books
- Service as External Examiner

Academic Leadership Impacts - Examples

- High level management, leadership and administration in academic settings
- Track record of collaborative multi-disciplinary or multi-organisational initiatives
- Development and leadership of programmes of study (course boards, course design teams, continuing professional development and distance learning programmes)
- Sustained leadership of international activities
- Appointment to key positions on national or international bodies
- Demonstrable impact of their professional work

Service to MIC - Examples

- Advisory and mentoring role in key strategic areas

- Initiating partnerships with external agencies
 - Making active and sustained contribution to MIC international activities
 - Supporting marketing, promotion and fundraising activities on behalf of MIC
 - Innovative initiatives in developing access initiatives
 - Track record of contributions to business, industry, science, the arts, public service, the profession(s) or professional associations
 - Contributing to the intellectual, educational, social, cultural or economic life of the College
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