Accessing Exam Results Transcript

To view your exam results transcript, open your web browser (e.g. Internet Explorer, Google Chrome etc.) and go to the Student Administration Portal: **www.si.ul.ie**

The following screen will appear

Log-in to the Student Administration Portal

This page is the Student Administration Portal log-in screen. Please use the form below to supply your log-in details and click the 'log-in' button to access the system.
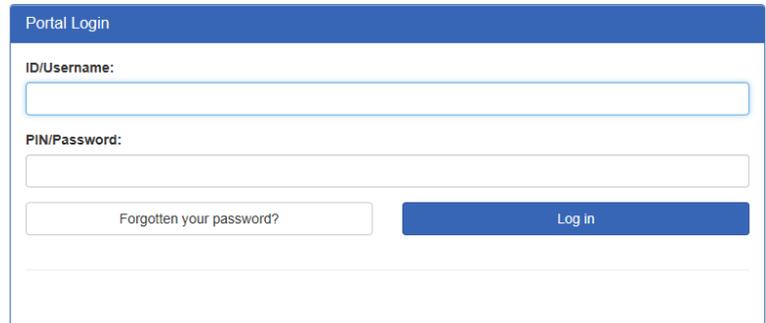
Portal Login

ID/Username:

PIN/Password:

Forgotten your password?   Log in

To log in, enter your **Student ID Number** in the **ID/Username** field. Enter your **Portal password** In the **PIN/Password** field. Click the **Log in >>** button to continue

NOTE: *If you have forgotten your Portal password please send an email containing your ID number to pinreset@mic.ul.ie to reset your password. Student Academic Administration will reset your password and you will receive an email confirmation when this is complete.*

You will be prompted to enter your Date of Birth, enter it in the format DDMMYY

D= Day **M**= Month **Y**= Year i.e. for a date of birth of the **10th May 1990** enter **100590**.

Click *Go*

Security Questions

Answer the Questions displayed and then click on the "Go" button.
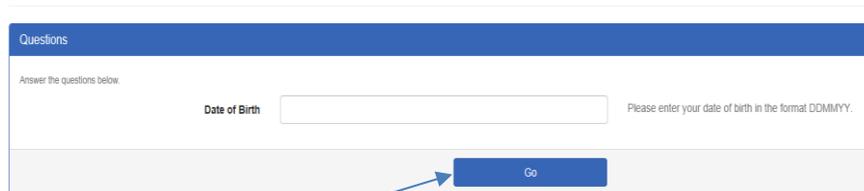
Questions

Answer the questions below.

Date of Birth   Please enter your date of birth in the format DDMMYY.

Go

If you have previously completed another course in MIC, this prompt may appear

Session selection

Multiple Course/Course Application Session Selection.

Session selection

Use the values in the drop down fields to select your SCJ/SPR/CAP records for this session.

Choose your course: [   ] [v]

Click on the drop down arrow and select your current course, then click *Make permanent selection*

| Select for Session | Make permanent Selection |

When you login the Student Administration Portal Home page will appear.

Click on the link **My Course Information**

Welcome to Your Student Portal

We have changed the way our student portal operates so that it is easier to navigate and operate. We have broken the portal down into the following areas:

Student Services
In this section, you can View / Edit the Personal Details that we have collected to ensure that your information is up to date.

Student Fees & Grants
In this section, you can view / edit certain information that is collected during enrolment and also pay College fees

My Course Information
In this section, you can see information about your course, modules, and exams.

Access and Disability
In this section, you can see information about Access and Disability related matters and the Student Assistant Fund.

If you have problems in accessing any of the features, please contact: Student Services

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My Course Information

Click the **View Current Results** link which appears in the **My Results** panel

My Course Information

Complete Online Module Registration:
All students on Taught Programmes must complete Online Module Registration during Week 1 of the Autumn **and** Spring Semesters

View Modules that you are Registered for in the Current Semester

Access Class and Exam Timetables

Download Student Status Forms: Leave of Absence, Exit, Link-in etc.

Access to transcripts on the Student Administration Portal will be re-enabled at 2.00pm on Monday, June 20th, 2016.

View Messages from Student Services

Access to transcripts and results will be disabled prior to and during the grading periods for Autumn, Spring, and Annual Repeat Examinations. Please Click Here for further information.

Module Registration

Click here to complete your module registration (New)

My Course Information

View Class Timetables

View Exam Timetables

View Current Modules

My Results

View Current Results

View Full Student Transcript

Manual QCA Calculator

The following page will appear:

Generated Correspondence

List of letters

Click on the **View** link

List of correspondence records				
Group Name	**Name**	**Generated Date**	**Generated Time**	**View**
Student Progression Information	University of Limerick Module Results/Transcript	16/Jan/2017	16:46:54	View

Your modules and the grade obtained will be displayed under the heading **Module Results**

Correspondence Record

Progress and Module Results

This screen shows your module results and progression information for the current year. Your student transcript should also be available for display.

Progression Information						
Current Year	**Slot Code**	**Progress Code**	**Session Group**	**QCA Factor**	**Session QCA Value**	**Accumulated QCA Value**	**Residual QCA Value**
2016/7	SEM1	Progress	1	1	3.33	3.33	

Module Results							
Year	**Period**	**Status**	**Module Code**	**Level**	**Credits Taken**	**Credits Awarded**	**Grade**
2016/7	SEM1	C	LIN100 CHILD DEVELOPMENT	1	6	6	B3
2016/7	SEM1	C	LIN101 INCLUSION IN EARLY YEARS SETTINGS: CONCEPTS AND STRATEGIES	1	12	12	A2