

## INFORMATION FOR STUDENTS IN RECEIPT OF A SUSI GRANT

**A comprehensive source of information regards your grant can be found on [www.susi.ie](http://www.susi.ie). Students should familiarise themselves with the information contained on the SUSI web pages.**

### Undergraduate Students:

#### **I am entering the College for the first time; how do I tell the College I have applied for a SUSI grant?**

Students will be invited as part of their online enrolment process to declare if they have applied for a SUSI grant. You will be asked to supply a valid SUSI application number. SUSI do not cover College Levies and you must pay these during your online Financial Registration process.

#### **I have applied to SUSI but don't know if my award has been successful or not, do I still have to pay the Student Contribution Fee?**

Students who supply a valid SUSI application number during their registration will be given a period of grace until the end of week four of term, for payment of the Student Contribution Fee (€3,000). Students confirmed by SUSI by week four, are not liable for the amount awarded. Should SUSI have not confirmed to the College your award by week four, you are advised to pay the 1st instalment of course fees. SUSI do not cover College Levies and you must pay these during your online registration process.

#### **I got the SUSI grant last year, will the College know I am getting it again this year?**

3rd & 4th year undergraduate students are invited to complete an online Financial Registration as part of their registration process with the College each A/Y. During this process you will be asked to confirm your SUSI application number. 2nd year undergraduate and all returning postgraduate students will have their SUSI application number on record from their previous year's registration process. This can be verified by the student on the student's portal. You will then be given the same period of grace until the end of week four for SUSI to confirm your grant. MIC will be confirming all student's registration with SUSI once module registration is complete. Once MIC receive validation of your award from SUSI, it will be applied to your account. SUSI do not cover College Levies and you must pay these during your online Financial Registration process.

#### **I am appealing my grant status with SUSI, do I still have to pay while under appeal?**

If you are in an appeal process with SUSI, you are advised to make payments towards your Student Contribution Fee. Should SUSI later grant your appeal, you will be refunded any overpayment made. You are advised to inform the Student Fees Office of any appeal process and a payment plan arrangement can be put in place until you receive your appeal decision. For further details please refer to Payment Plan Terms & Conditions on the [MIC Fees Regulations](#). Students run the risk of having their examination results blocked if they haven't entered into an arrangement with the Student Fees Office.

#### **What if I have already paid my fees and I am subsequently awarded a grant?**

Any refund due will be issued to you once MIC receive confirmation from SUSI of your award via a Validation file or a Reconciliation file.

### Who is eligible for a Compulsory Field Trip Grant?

- Students qualifying for a maintenance grant.
- Students holding Back to Education allowance for a fee only grant.
- Tuition students qualifying for a fee only grant under the current year's Student Grant Scheme for attendance on an approved undergraduate course in the state.
- Postgraduate students on a special rate.

### Postgraduate Students:

Your course fee liability will be generated in full. Once MIC receive validation of your award from SUSI, this value will be allocated to your account. You are advised to pay full course fees by the prescribed payment dates until the College has adjusted your Student Fee account with your award. Any overpayment will be refunded to you. Application for a SUSI grant will not cover acceptance fees. SUSI do not cover College Levies and you must pay these during your online registration process.