

## ACCEPTABLE IDENTIFICATION DOCUMENTATION

As part of guidelines from the **National Vetting Bureau** the **100 point personal identification system** is used to verify the identity of all applicants for Garda Vetting. Details can be found on the Garda Síochána e-vetting website. Below is a brief synopsis of acceptable forms of identification.

When submitting your **E-Vetting Invitation form** it must be supported by Identification Documentation equalling at least 100 points on the Garda Vetting 100 point identification system. At least one form of photographic evidence must be submitted. This applies to all applicants.

**Exception:** Entry to the College via the CAO system will be considered the equivalent of a Birth Certificate and therefore will equal 50 points. Further photographic identification equalling at least 50 points should also be submitted along with your application. This should be photographic identification. A combination of two further forms of identification will be accepted provided the deficit of 50 points is achieved.

Example: If you submit a **National Age Card** this equals **25 points**. You will therefore need to submit identification equalling a further 25 points such as a membership card of a club or a medical card.

Please ensure that your identification documentation is fully certified before you submit it with your E-Vetting form.

**Incomplete forms will not be accepted and will be returned to you.**

Your Garda Vetting online form will be sent to you via an email containing a link, following submission of your E-Vetting Invitation Form and supporting documentation to the Garda Vetting Office. **Therefore please ensure you check your email from time to time.**

Please read the guidelines on page 2 of your E-Vetting Invitation form for full instructions for completion and submission of your E-Vetting Application form.

### 100 POINT SCALE

| Identification   | Score |
|--|-------|
| Irish driving licence or learner permit (new credit card format) | 80    |
| Irish Public Services Card                                       | 80    |
| Passport (from country of citizenship)                           | 70    |
| Irish certificate of naturalisation                              | 50    |
| Birth certificate  | 50    |
| Garda National Immigration Bureau (GNIB) card                    | 50    |
| National Identity Card for EU/EEA/Swiss citizens                 | 50    |
| Irish driving licence or learner permit (old paper format)       | 40    |
| <b>Employment ID</b>   |       |
| • ID card issued by employer (with name and address)             | 35    |
| • ID card issued by employer (name only)                         | 25    |

|   |            |
|---|------------|
| <b>Letter from employer</b> (within last two years)   |            |
| • Confirming name and address   | <b>35</b>  |
| <b>P60, P45 or Payslip</b> (with home address)  | <b>35</b>  |
| <b>Utility bill e.g. gas, electricity, television, broadband</b> (must be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable) | <b>35</b>  |
| <b>Public services card/social services card/medical card</b>   | <b>25</b>  |
| • With photograph   | <b>40</b>  |
| <b>Bank/Building Society/Credit Union statement</b>   | <b>35</b>  |
| <b>Credit/debit cards/passbooks</b> (only one per institution)  | <b>25</b>  |
| <b>National age card</b> (issued by An Garda Síochána)  | <b>25</b>  |
| <b>Membership card</b>  |            |
| • Club, union or trade, professional bodies   | <b>25</b>  |
| • Educational institution   | <b>25</b>  |
| <b>Correspondence</b>   |            |
| • From an educational institution/SUSI/CAO  | <b>20</b>  |
| • From an insurance company regarding an active policy  | <b>20</b>  |
| • From a bank/credit union or government body or state agency   | <b>20</b>  |
| <b>Children under 16 years (any one of the following)</b>   |            |
| • Birth certificate   | <b>100</b> |
| • Passport  | <b>100</b> |
| • Written statement by a principal confirming attendance at educational institution on a letter head of that institution  | <b>100</b> |
| <b>Recent arrival in Ireland (less than 6 weeks)</b>  |            |
| • <b>Passport</b>   | <b>100</b> |
| <b>Vetting Subject is unable to achieve 100 points**</b>  |            |
| • <b>Affidavit witnessed by a Commissioner for Oaths</b>  | <b>100</b> |

**Any one of the following can certify your ID documentation:**

**A member of An Garda Síochána, a Commissioner for Oaths or an Acting Solicitor.**