



POLICY:	Responsible Computing Policy
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FIRST DRAFT:	
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ADOPTED:	BR2002#7
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AMENDMENTS:	None to Date
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REVIEW:	
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POLICY FOR RESPONSIBLE COMPUTING

All policies, guidelines and protocols of Mary Immaculate College, will reflect the Colleges commitment to the promotion of equality and will be fully compliant with the provisions of prevailing equality legislation.

Acceptable Usage

Mary Immaculate College computer and communications facilities should be used in such a way as to:

- Apply to educational, research and administrative purposes;
- Not conflict with or interfere with such usage by others;
- Use resources in a responsible manner and respect the integrity of computer systems, networks and data;
- Take adequate precautions against malicious software (e.g. computer virus programs) so as not to jeopardise the College's computer systems;
- Abide by all the licensing agreements for software entered into by the College;
- Abide by the laws of the State.

Code of Conduct

It is not permitted to engage in any activity which purposely:

- Seeks to gain unauthorised access to data or programs;
- Divulges unauthorised security, account or password information to others;
- Adversely affects the operation of MIC Computer Services or causes a serious disruption or denial of service to other users;
- Wastes resources (people, capacity, computer);
- Destroys the integrity of computer-based information or equipment;
- Compromises the privacy of others;
- Uses computer or network resources to access or distribute abusive, or threatening material;
- Infringes the copyright or the proprietary rights of software, of another person or organisation;

- Transmits unauthorised commercial or advertising material;
- Conflicts with practices as laid down from time to time by the College;
- Undertakes any actions that are likely to bring the College into disrepute;
- Uses College computer facilities for any unauthorised commercial activity or unauthorised commercial gain;
- Contravenes the laws of the State (in particular, but not exclusively, the Data Protection Act (1988), the Criminal Damages Act (1991) and The Child Trafficking and Pornography Act (1998)) or contravenes the laws of another country in the case of data being transmitted abroad.

Code of Policing

- All network traffic is logged and any which contravenes this code of conduct is potentially trackable.
- Persons in contravention of this code of conduct are subject to the College's disciplinary code and/or criminal procedures.