

Student Email Login Information

To access your email you will need:
Email address Password

Access Microsoft Office 365 at:

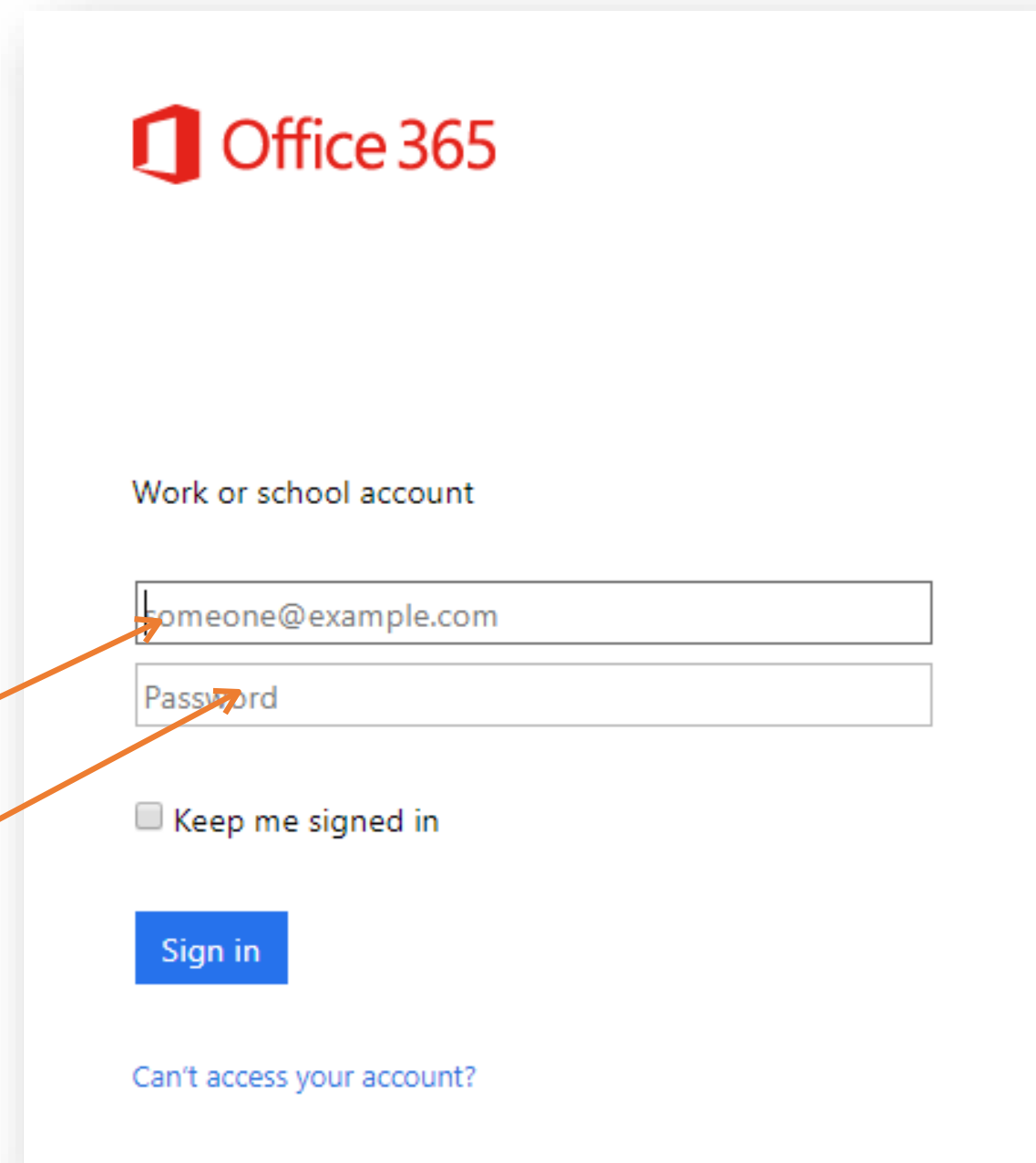
<http://outlook.com/owa/MaryImmaculateCollege.onmicrosoft.com>

*Tip: Save this as a favourite on your toolbar

To login, enter:

IDNumber@micstudent.mic.ul.ie

Enter your password:



Office 365

Work or school account

someone@example.com

Password

☐ Keep me signed in

Sign in

[Can't access your account?](#)

Changing your Password

The process involves navigating from the 'My accounts' page to the 'Security & privacy' settings, then to the 'Password' section, and finally to the 'change password' form. The form includes fields for 'User ID' (00001111@micstudent.mic.ul.ie), 'Old password', 'Create new password', and 'Confirm new password', along with 'submit' and 'cancel' buttons.

Once you have set your password it becomes your password for:

Reset your password. Your new password must have:

- **14 characters** minimum – *Cannot be part of your name*
- A **capital** letter and a **number**
- A **special character** such as ?@\$!%
- New passwords cannot match any of the **previous 24 passwords** used on your account.
- **Forgot your password? Reset it via**

<https://passwordreset.microsoftonline.com>

Student Email (Office 365)
Moodle
Campus Wifi LAN
Library Resources