

Department of Learning, Society, and Religious Education (LSRE)  
Mary Immaculate College  
Departmental Assistantships, 2024/25

## General Information

The Department of Learning, Society, and Religious Education at Mary Immaculate College is now accepting applications from current and potential research M.A./Ph.D. students for a funded Departmental Assistantship beginning in September 2024.

A Departmental Assistant (DA) Award currently provides for a stipend of €6,900.00 per annum (AY2024/25) along with a fee waiver for a maximum of three years within the normal duration of programme for PhD students. Where a DA Awardee who has received funding for three years enters a 4th year of studies, a fee waiver is provided, but no stipend is payable in Year 4 and no duties are required in Year 4. MA (research & thesis) students who receive a DA Award are entitled to a stipend of €6,900.00 (AY2024/25) with a fee waiver for a two-year period. A fee waiver consists of a contribution to defray tuition fees for a student for the normal duration of their programme (4 years for a PhD student; 2 years for a Research Masters student). Students outside of the normal duration of their programme may not avail of a DA or associated fee waiver.

The amount of a fee waiver is at the discretion of MIC and it is not guaranteed that a fee waiver will defray the full fees in the case of all programmes. Stipend instalments are normally paid monthly beginning in September and ending in May (9 instalments per academic year).

DAs are required to provide up to a maximum of 120 hours of assistance to their home department across the academic year or an average of 5 hours per week per semester. DAs may not exceed 10 hours duties in any given week during the semester.

In compliance with the Employment (Miscellaneous Provisions) Act, 2018, the allocation of these duties must be recorded by the Head of Department on the DA Contract Request Form AY2024/25. This form must be deposited with the RGSO before DA contracts can be processed.

General information on the Departmental Assistantship funding scheme is available here: <https://www.mic.ul.ie/research/research-graduate-school/supports/scholarships-funding-fees?index=0>

## Application Process

### *Current PhD/ Masters by Research Students*

The applicant should complete a Departmental Assistantship application form (LSRE).

### *Potential PhD/ Masters by Research Students*

There are two parts to the application process.

Part 1. To be considered for a Departmental Assistantship, applicants should identify a research topic and supervisor, and complete a research postgraduate application. Information on this process is available here: <https://www.mic.ul.ie/research/research-graduate-school/supports/how-to-apply>

It is essential that potential applicants allow sufficient time to prepare an application in conjunction with a potential supervisor. Further information on the research interests of faculty in the Department is available here: <https://www.mic.ul.ie/faculty-of-education/department/learning-society-religious-education?index=2>

Part 2. In addition, the applicant should complete a Departmental Assistantship (LSRE) application.

### Selection Criteria

- Academic record at undergraduate level;
- Academic record at postgraduate level (if appropriate);
- Research M.A. or Ph.D. project related to the fields of interest of staff in the Department
- Aptitude for teaching undergraduate students in tutorials.

### Application Process

Applications are welcome from current students and potential students who intend to begin a research postgraduate programme in Education, related to the fields of expertise in the Department. Applicants should submit the following documents by email to Dr Treasa Campbell ([treasa.campbell@mic.ul.ie](mailto:treasa.campbell@mic.ul.ie))

- Academic transcript.
- A completed Departmental Assistantship Application Form (LSRE) with accompanying academic reference.

The deadline for receipt of applications is **4.00 p.m. on Wednesday 5 June 2024**

### Selection Process

The Department will convene a Selection Committee consisting of the Head of Department (chair) and two other members of staff. The committee will assess applications on the basis of the selection criteria and make recommendation(s) for approval via the Head of the Graduate School to the Executive Team. The Head of Department will notify applicants of the outcome of the selection process as soon as possible. Late Applications will not be accepted.

### Further Information

Please direct general queries to Dr Treasa Campbell ([treasa.campbell@mic.ul.ie](mailto:treasa.campbell@mic.ul.ie))

Department website: <https://www.mic.ul.ie/faculty-of-education/department/learning-society-religious-education?index=0>

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